

## Montpelier Square Garden Committee

### Minutes of Committee Meeting

**Date:** 22 November 2010 at 6.30 pm

**Held at:** 39 Montpelier Square

**Members in attendance:**

Mrs Jane Bradbury

Mrs Avril Cox

Mr Christopher Didizian

Mr David Eckhardt

Mr Ali Malek

Lady Marshall

Mr Daniel Quirici

**Apologies for non attendance were received from:**

Mr Simon Davenport

Mr Nicholas Davie-Thornhill

Mr Yoshi Nishio

It was reported that Mr Howard Covington had tendered his resignation from the Committee.

1. **It was resolved:** that Daniel Quirici be appointed Meeting Chairman.
2. The Committee was presented with two sets of similar draft minutes for each of Committee meetings of the 21 June 2010 and 23 September 2010.

**It was resolved that:** these minutes be treated as non approved and that unsigned copies of each set be so recorded in the Committee records.

3. Lady Marshall presented the Committee with a written report on the state of the garden.

Lady Marshall further reported that the present gardener, Spike Jackson, did not wish to renew his contract. After extensive research, tenders had been received from a short list of 4 possible new contractors. Lady Marshall proposed that Mr Robert Player be awarded the contract. He had received excellent references from another London Square Committee Chairman.

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**It was resolved that:**

- i. Dan Quirici be authorised to sign the new contract of engagement with Robert Player and send a letter to Spike Jackson confirming the termination of our contract and thanking him for his considerable contribution to the garden.
  - ii. After the completion of the above contract, David Eckhardt was instructed to write letters of appreciation to the other contractors who had tendered.
4. **It was resolved that:** Treecare be instructed to appeal the decision of Westminster City Council dated 26 May 2009 not to permit the removal and replacement of London Plane (T6, south boundary, opposite no.9).
5. **It was resolved that:** Lady Marshall be authorised to arrange signs for the Garden railings warning that cycles chained to the railings would be removed. The wording of the signs was left to the discretion of Lady Marshall.
6. The financial report prepared by Yoshi Nishio was presented to the meeting:

**It was resolved that:**

- i. The precept of £35,000 for the year 1 April 2011-31 March 2012 be approved.
  - ii. Daniel Quirici be authorised to write to Westminster City Council confirming the receipt of the precept will be on time.
  - iii. David Eckhardt be authorised to confirm with Westminster City Council that Annual Accounts certified by the Committee Chairman would be sufficient for the Committee to have complied with their accounting obligations.
7. The adequacy of Committee Insurance cover was considered.

**It was resolved that:**

- i. David Eckhardt will obtain a detailed list of policies from the broker and ask the broker to prepare an expert report on our requirements.
  - ii. Ali Malek and David Eckhardt will prepare a report on insurance matters for the Committee after having reviewed the policies with the broker on a conference call if this is deemed necessary.
8. **It was resolved that:** the Committee requires to have established Rules and Procedures and that the Byelaws need to be updated and that Ali Malek and David Eckhardt would review the reports that had recently been prepared for the Committee and put forward draft Rules and Procedures and Byelaws for consideration by the Committee at its next meeting.
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9. **It was resolved that:** Jane Bradbury contact Jean Fletcher to inquire as to the whereabouts of the Minutes for the period 1989-2001
10. **It was resolved that:** the next meeting would be on 24 January 2011 at a venue to be agreed.

After thanking Mrs Bradbury for her hospitality the meeting was concluded at approximately 8.00 pm.

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